

2025 PAY SCHEDULE

PAY PERIOD	PAYROLL START DATE	PAYROLL ENDING DATE	KRONOS TIME DUE DATE	PAY DATE	HOLIDAYS AND SPECIAL NOTES
1	12/24/2024	1/4/2025	1/6/2025	1/9/2025	NEW YEAR'S DAY JANUARY 1
2	1/5/2025	1/18/2025	1/20/2025	1/23/2025	MARTIN LUTHER KING DAY JANUARY 20
3	1/19/2025	2/1/2025	2/3/2025	2/6/2025	
4	2/2/2025	2/15/2025	2/17/2025	2/20/2025	PRESIDENT'S DAY FEBRUARY 17
5	2/16/2025	3/1/2025	3/3/2025	3/6/2025	
6	3/2/2025	3/15/2025	3/17/2025	3/20/2025	
7	3/16/2025	3/29/2025	3/31/2025	4/3/2025	
8	3/30/2025	4/12/2025	4/14/2025	4/17/2025	
9	4/13/2025	4/26/2025	4/28/2025	5/1/2025	
10	4/27/2025	5/10/2025	5/12/2025	5/15/2025	
11	5/11/2025	5/24/2025	5/26/2025	5/29/2025	MEMORIAL DAY MAY 26 **FREE Pay Period**
12	5/25/2025	6/7/2025	6/9/2025	6/12/2025	
13	6/8/2025	6/21/2025	6/23/2025	6/26/2025	
14	6/22/2025	7/5/2025	7/7/2025	7/10/2025	INDEPENDENCE DAY JULY 4 *Road July 3*
15	7/6/2025	7/19/2025	7/21/2025	7/24/2025	
16	7/20/2025	8/2/2025	8/4/2025	8/7/2025	
17	8/3/2025	8/16/2025	8/18/2025	8/21/2025	
18	8/17/2025	8/30/2025	9/1/2025	9/4/2025	LABOR DAY SEPTEMBER 1
19	8/31/2025	9/13/2025	9/15/2025	9/18/2025	
20	9/14/2025	9/27/2025	9/29/2025	10/2/2025	
21	9/28/2025	10/11/2025	10/13/2025	10/16/2025	
22	10/12/2025	10/25/2025	10/27/2025	10/30/2025	"FREE PAY PERIOD"
23	10/26/2025	11/8/2025	11/10/2025	11/13/2025	VETERAN'S DAY NOVEMBER 11
24	11/9/2025	11/22/2025	11/24/2025	11/26/2025	THANKSGIVING NOVEMBER 27 & 28 *Road 27*
25	11/23/2025	12/6/2025	12/8/2025	12/11/2025	
26	12/7/2025	12/20/2025	12/22/2025	12/24/2025	CHRISTMAS EVE AND DAY DECEMBER 24 & 25

PLEASE SUBMIT TIME IN KRONOS BY 9AM ON DAY INDICATED.

RED INDICATES CHANGE IN DAYS

**PLEASE NOTE THE YELLOW HIGHLIGHTED DATES ARE HOLIDAYS. TIME CAN BE SUBMITTED & APPROVED AFTER THE EMPLOYEE CLOCKS OUT ON THE FRIDAY BEFORE THE HOLIDAY. TIME MUST BE SUBMITTED AND APPROVED TO PAYROLL BY 9 AM THE TUESDAY AFTER THE HOLIDAY. **

"FREE PAY PERIOD"- NO INSURANCE DEDUCTIONS - ONLY APERS, NACO, CCLUB, CSPRT, GARNISHMENT, AND TAXES